1 of 8

INTAKE - MINIMAL PRIORITY RESPONSE CRITERIA

PSB 2019-001 2-1-2019

OVERVIEW

The Children's Protective Services (CPS) Minimal Priority Response Criteria determines:

- Response time for commencement of the investigation.
- Response time for face-to-face contact with each alleged child victim.

See Exhibit I - Priority Response Decision-Making Trees in this item.

DEFINITIONS

Commencement

Any activity taken to begin an investigation; see <u>PSM 713-01, CPS</u> <u>Investigation - General Instructions and Checklist</u>, for more information.

PRIORITY RESPONSES

When Centralized Intake (CI) receives a complaint of suspected child abuse or neglect, the CI worker determines whether the case is assigned as a *priority one* or *priority two* response based on the priority response tool. CI may override the priority response if necessary, depending on the urgency of the situation and child safety concerns (for example, law enforcement requesting assistance).

A caseworker must commence an investigation and make face-toface contact with alleged child victims within the corresponding timeframes.

MCL 722.628 requires the department to commence an assigned investigation of the child suspected of being abused or neglected within 24 hours following report to CI.

Priority One Response (12/24)

A priority one response investigation must be commenced within 12 hours. Face-to-face contact must take place with each alleged child victim within 24 hours.

PSM 712-4

2 of 8

INTAKE - MINIMAL PRIORITY RESPONSE CRITERIA

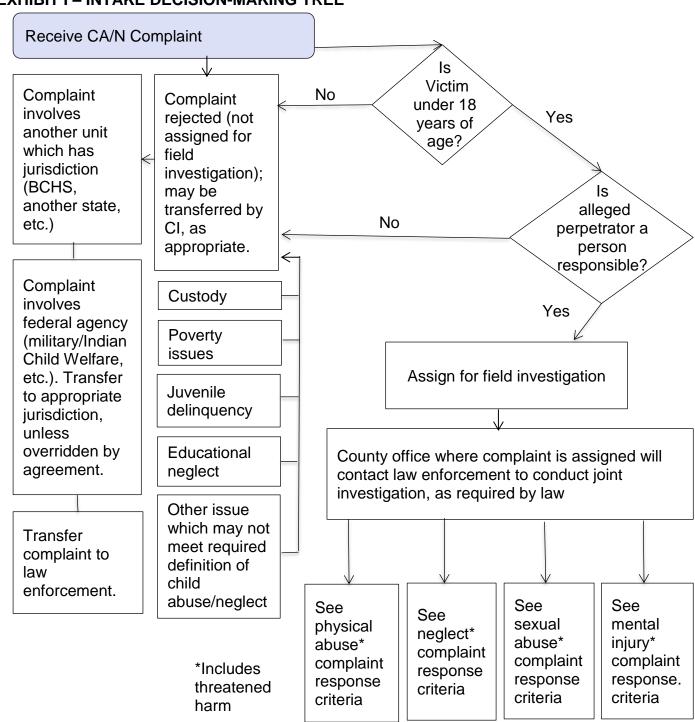
PSB 2019-001

2-1-2019

Priority Two Response (24/72)

A priority two response investigation must commence within 24 hours after receipt of the report from CI. Face-to-face contact must take place with each alleged child victim within 72 hours.

EXHIBIT I – INTAKE DECISION-MAKING TREE



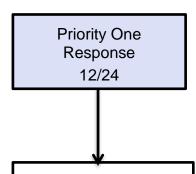
4 of 8

INTAKE - MINIMAL PRIORITY RESPONSE CRITERIA

PSB 2019-001 2-1-2019

EXHIBIT II-MINIMAL PRIORITY RESPONSE FOR FIELD INVESTIGATIONS

Minimal Priority Response for Field Investigations

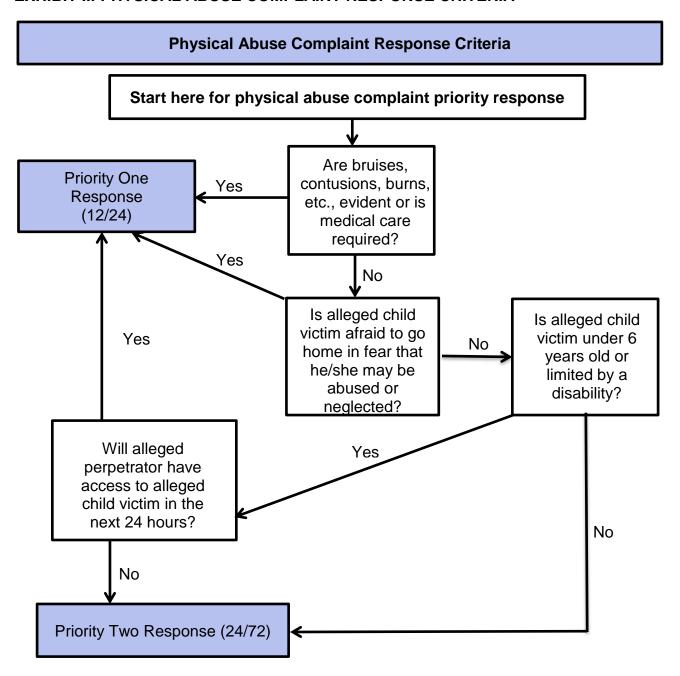


Commence investigation within 12 hours. Face-to-face contact with each alleged child victim must take place within 24 hours.

Priority Two Response 24/72

Commence investigation within 24 hours. Face-to-face contact with each alleged child victim must take place within 72 hours.

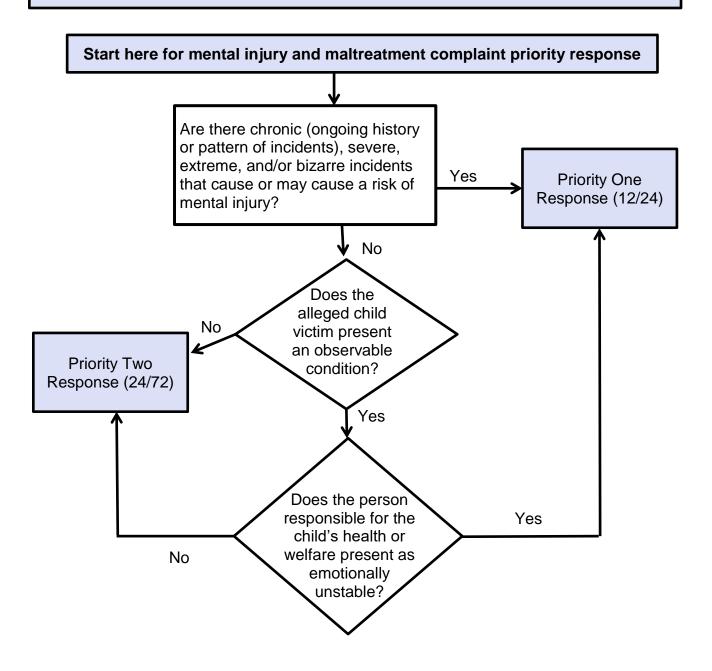
EXHIBIT III-PHYSICAL ABUSE COMPLAINT RESPONSE CRITERIA



Exception: In complaints involving allegations of an infant born testing positive for substance(s), CI may apply a discretionary override from a 12/24 priority response to a 24/72 priority response when substance exposure is only factor for assignment and there is no indication of severe, unresolved concerns or other sense of urgency.

EXHIBIT IV-MENTAL INJURY COMPLAINT RESPONSE CRITERIA

Mental Injury and Child Maltreatment Complaint Response Criteria



7 of 8

INTAKE - MINIMAL PRIORITY RESPONSE CRITERIA

PSB 2019-001

2-1-2019

EXHIBIT V-SEXUAL ABUSE COMPLAINT RESPONSE CRITERIA

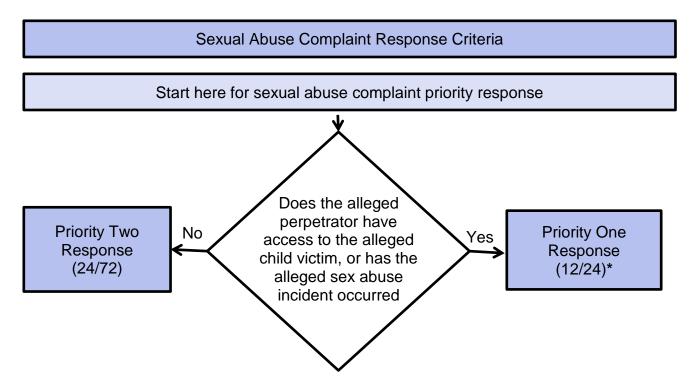


Exhibit VI-neglect complaint priority response criteria

Neglect Complaint Response Criteria Start here for neglect priority response Is the alleged victim in Yes **Priority One** imminent danger Response of harm? $(12/24)^*$ No Is the alleged child victim under 6 years No **Priority Two** old or limited by a **Response** (24/72) disability? Yes Does the person responsible for the health or welfare of the No child demonstrate a willingness to meet child's basic needs? Yes Is the person Yes No responsible capable of meeting the child's basic needs?